



# *RadTech Asia 2016*

September 1, 2015

## **RadTech Asia 2016 Exhibition** **Prospectus**

### ----- Outline -----

**RadTech Asia 2016**

**October 24-27, 2016**

**Venue:** Hilton Tokyo Odaiba (Formerly Hotel Nikko Tokyo) (1-9-1 Daiba, Minato-ku, Tokyo 135-8625)

<http://www.hnt.co.jp/lang/index.html>

**Organized by:** RadTech Asia 2016 Organizing Committee

**Sponsored by:** RadTech Japan

For more information, please visit our website at <http://radtech-asia.org/radtechasia2016.html>

### ----- Exhibition -----

Schedule (tentative)

|                      |   |
|----------------------|---|
| September 1, 2015    | Call for Exhibitors                                   |
| June 30, 2016        | Deadline for Exhibition applications                  |
| July, 2016           | Distribution of Exhibitor's manual and optional order |
| Late September, 2016 | Deadline for optional order                           |
| October 24, 2016     | PM, Move-in   |
| October 25, 2016     | AM/PM, Exhibition                                     |
| October 26, 2016     | AM/PM, Exhibition                                     |
| October 27, 2016     | AM, Exhibition/ PM, Move-out                          |

### ----- Privileges for exhibitors -----

Each exhibitor is provided with

1. One free ticket for the Buffet Dinner on Oct 25, 2016 (Only for a type A exhibitor)
2. One free Conference Proceedings for each company.

### ----- Contact -----

Secretariat of RadTech Asia 2016

c/o JTB Communication Design, Inc. (former ICS Convention Design)

Celestine Shiba Mitsui Bldg. 3-23-1 Shiba, Minato-ku, Tokyo 105-8335, Japan

Phone: +81-3-5657-0777 Fax: +81-3-3452-8550

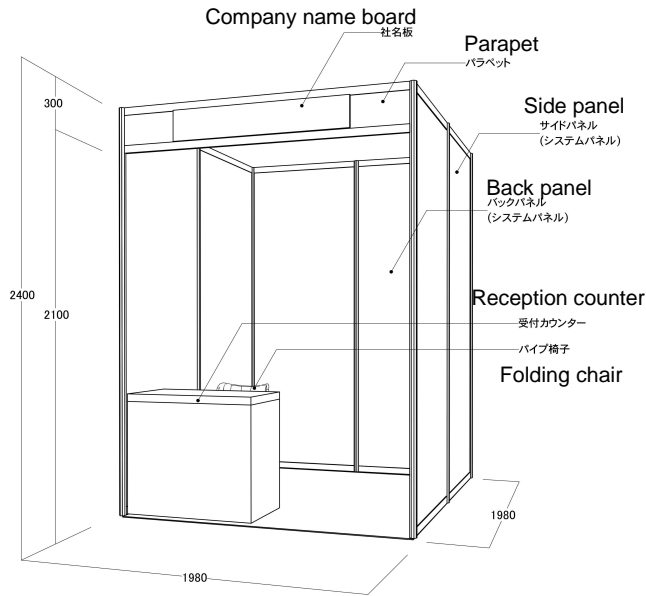
E-mail: [radtech16@jtbcom.co.jp](mailto:radtech16@jtbcom.co.jp)

----- Exhibition fee and Conditions -----

**- Type A -**

Room "Orion", 1F  
(Max: 43 booths)

1 booth 250,000JPY = Japanese Yen  
2 booths or more 200,000JPY / per booth



[Specifications]  
Size:  
Width 1.98-meter x Depth 1.98-meter  
Height 2.4-meter

Booth type: Shell scheme booth  
Each booth includes:

- Back Panel(s) and Side Panels
- \* System panel
- \* The corner booth will only have one side wall.
- Company name board x 1
- Reception counter x 1
- Folding chair x 1
- Fluorescent light x 1 / per booth
- Electrical power supply (100V/ 1kW) with outlet/ per booth

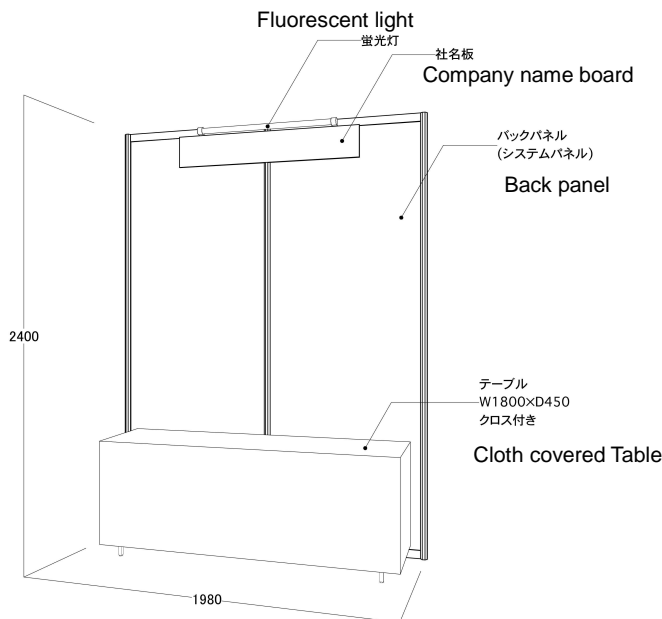
\*Only a space without the system booth specified above is available for 200,000JPY / per a booth space.  
2 booths space or more, 180,000JPY/ per a booth space.

**- Type B -**

Foyer, 1F (Outside of Room "Orion")

1 booth 100,000JPY = Japanese Yen

\*The exhibitor can't apply more than 2 booths.  
(Max: 5 booths)



[Specifications]  
Size:  
Width 1.98-meter x Depth 0.45-meter  
Height 2.4-meter

Each booth includes:

- Back Panels
- Company name board x 1
- Cloth covered Table x 1 (W1.8 meter and D0.45 meter)
- No Electrical power supply

**----- Applications -----**

After September 1, 2015, simply complete the Application Form and submit it to the Secretariat by Fax or E-mail.

Deadline for application: June 30, 2016

**For Type-A Booth**, booths location can be selected by each exhibitor on a first-come first-served basis. Please make sure to fill in up to the second choice.

The confirmation e-mail will be sent after the application is accepted by the organizer.

Please check the available booths at the floor plan on the official website at

<http://radtech-asia.org/radtechasia2016.html>.

There may be a lag time to update the floor plan information.

In the case of duplication of application, the secretariat will announce you available booths.

The due date of the exhibition fee remittance should be the end of next month after we received the application form and issued the invoice.

\*Please note that applications will close once the application is reached the scheduled number, even before the deadline: June 30, 2016.

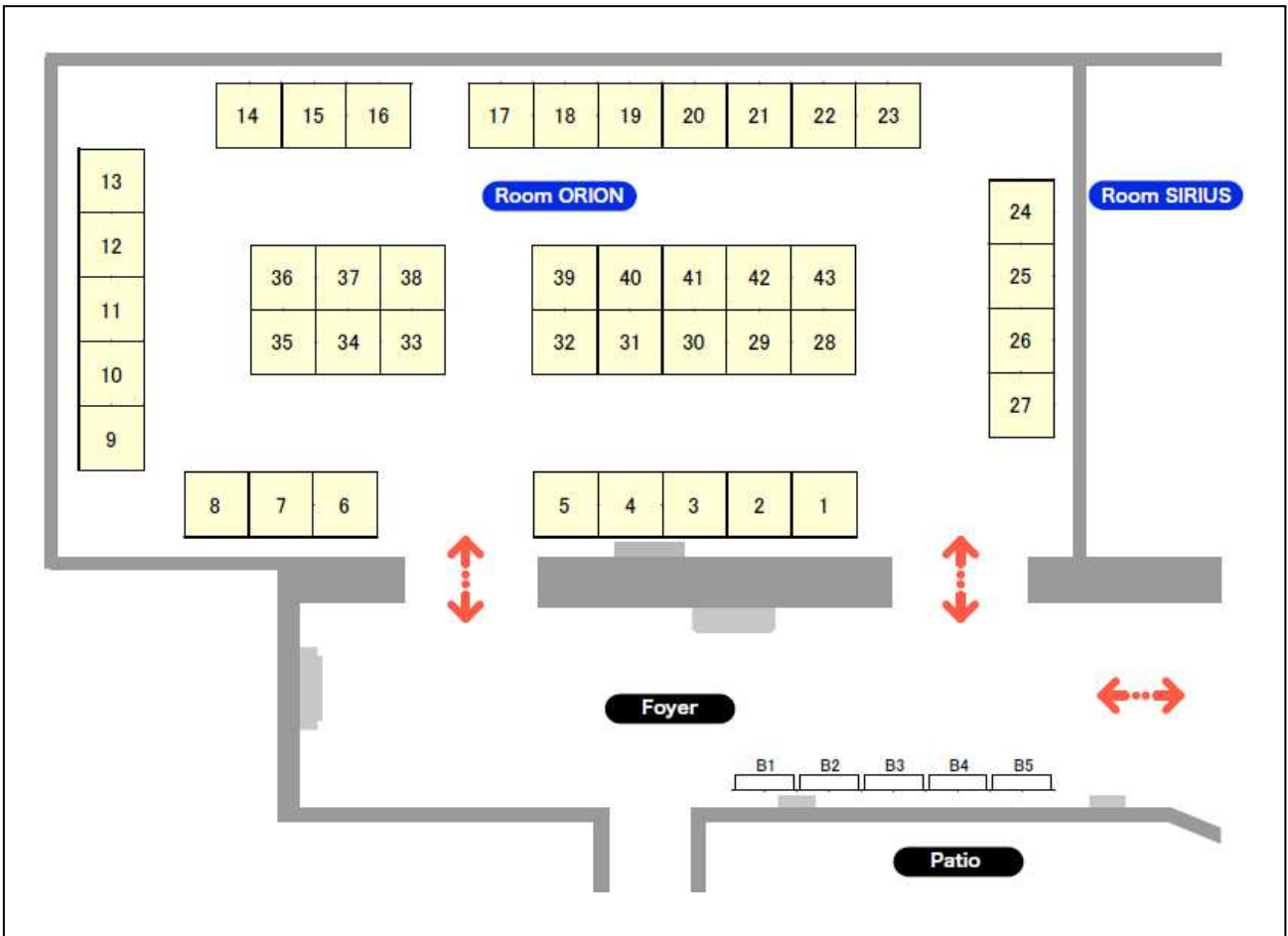
**<Cancellation Policy>**

In principle, applications cannot be cancelled after the Application Form is submitted. Only when the Secretariat deems it unavoidable will cancellations be accepted, and in such cases the following penalties will be incurred based on the date written notice of cancellation is received.

|   |                            |
|---|----------------------------|
| Cancellation notice received by: Cancellation fee |                            |
| By June 30, 2016                                  | 50% of the exhibition fee  |
| On and after July 1, 2016                         | 100% of the exhibition fee |

**1F, Room "Orion", Hilton Tokyo Odaiba (Formerly Hotel Nikko Tokyo)**

**Floor Plan**



**----- Applications and inquiries -----**

Secretariat of RadTech Asia 2016  
c/o JTB Communication Design, Inc. (former ICS Convention Design)  
Celestine Shiba Mitsui Bldg. 3-23-1 Shiba, Minato-ku, Tokyo 105-8335, Japan  
Phone: +81-3-5657-0777 Fax: +81-3-3452-8550  
E-mail: radtech16@jtbc.com.co.jp

## RadTech Asia 2016 Terms and Conditions for Exhibitors

### •Prohibited transfer of booths

The exhibitor shall not lend out, sell, exchange, or transfer the usage rights of its own booth without the permission of the organizer.

### •Joint exhibition

If two or more applicants exhibit jointly, one of them must submit an application as their representative and notify the organizer of the company names, etc. of the joint exhibitor(s).

### •Exhibit set-up and removal

1. The carrying-in and setting up of exhibits at the venue must be done during the period specified in the Exhibitor Manual announced by secretariat at a later date. All exhibits must be in booths no later than 17:00, October 24 (Mon.), 2016. Should an exhibitor fail to occupy its booth by 17:00 of that day, the organizer will consider it a breach of contract and exercise the right to use the booth in any way the organizer sees fit. In that case, the exhibitor must pay the Organizer the cancellation fee due as though cancellation were made on that day.
2. Exhibitors can carry in, move or carry out exhibition items, etc. during the exhibition period only after receiving the permission of the Organizer.
3. Removal of booth displays and decorations must be completed by 19:00, October 27 (Thu.), 2016; if not, the Organizer will arrange for their removal at the exhibitor's expense.

### •Use of the exhibition hall

Publicity and sales activities are limited to within exhibition booths. Exhibitors are responsible for preventing the crowding of aisles near their booths owing to advertising. Exhibitors agree not to decorate or use their booth in a manner interfering with neighboring booths. Should complaints be received from neighboring booths and the Organizer judges that revisions are necessary from an operational standpoint, the exhibitor at fault shall agree to alter its booth or activities.

No portion of the decorations can extend beyond the assigned floor area. If the Organizer finds any problem with the sound, method of control, materials or other aspects of exhibits, it has the right to restrict the display of such items. If the Organizer deems that any exhibits contradict the purpose of the fair, the organizer reserves the right to prohibit the showing of or to remove said items. This right extends to persons, items, acts, printed matters and anything else considered problematic. In the event of exercising this right of removal, the Organizer shall not be held liable to reimburse the exhibitor in any way.

### •Exhibition management and waiving of responsibility

The Organizer will do its best to efficiently manage and secure the exhibition as a whole including items displayed by engaging security guards. However, the Organizer shall not be held liable to compensate for losses and/or damages resulting from any cause whatsoever.

### •Damage compensation

Exhibitors shall be responsible for all damages to the venue facilities, building or its personnel owing to negligence on the part of themselves or their agents, or for other reasons.

### •Exhibition cancellation

The Organizer, based on its own judgment, may change the period of or cancel the exhibition if the land or structure used as the venue becomes inappropriate for use, or if the show is interrupted owing to a legitimate cause. In such cases, the Organizer shall not be held liable for resultant damages, cost increases, or other disadvantageous matters.

In case the exhibition is canceled, the Organizer will refund the balance, after deducting necessary expenses from the total exhibition fee.

### •Observance of Regulations

The exhibitor hereby agrees to regard the regulations set by the Organizer as part of this contract and to abide by them. In addition, the exhibitor shall interpret all the regulations set by the Organizer as aiming to preserve the benefits of this exhibition and agrees to cooperate in executing said regulations.

### •Cancellation

In principle, applications cannot be cancelled after the Application Form is submitted. Only when the Secretariat deems it unavoidable will cancellations be accepted, and in such cases the following penalties will be incurred based on the date written notice of cancellation is received.

|                                  |                            |
|----------------------------------|----------------------------|
| Cancellation notice received by: | Cancellation fee           |
| By June 30, 2016                 | 50% of the exhibition fee  |
| On and after July 1, 2016        | 100% of the exhibition fee |

\*If the exhibitor hasn't completed the remittance by the date of the cancellation, the exhibitor must complete the remittance of the cancellation fee as soon as possible.

\*If the amount of completed remittance was more than cancellation fee, we will reimburse the excess.

September, 2015